**Ref: GF 2025**

**Educational Grants Application Form**

**You can use this form to apply for a grant from the charity if you are currently studying on a course or if you have a place on a course to start within the next year.**

**SECTION 1. ABOUT YOU**

1.1 Surname............................................................... Forenames...........................................................

Address..............................................................................................................Postcode ....................

Tel ................................. Email ……………………………..............................................

Date Of Birth ......................... Age ....................

Are you a resident of the UK? Yes/No

How long have you lived in Birmingham? ............................

If you have lived in Birmingham for less than 3 years, what is your connection with the city?

1.2 **Education and work experience:**

**Qualifications:** (please state subjects and level of qualification such as: GCSEs, A Levels, BTEC, Access course, Degree).

|  |  |  |  |
| --- | --- | --- | --- |
| Subjects and level | Grades, if results known | Date taken (month/year) | Name of school/college/university |

**Employment and work experience** (past and current).

|  |  |  |
| --- | --- | --- |
| Employer | Dates  | Job/experience details |

1.3 **George Fentham Birmingham Charity was set up to help people of Birmingham in financial need. Please explain below why your circumstances are exceptional. Please give as much detail as possible with relevant details about you and your family’s circumstances (maximum 500 words) and continue on a separate page if needed.**

**SECTION 2. ABOUT YOUR COURSE**

Complete details below about the course relevant to the grant you are applying for

2.1 **Please confirm your Course Title?**

What level is the course? (such as BTEC, degree, certificate, diploma, other)

Is this course full or part time?

Which University/College will you attend/are attending?

Date course starts/started: Date course ends:

(please state dates in month and year)

2.2 Do/will you live at home with your family **during term time** while on the course? Yes/No

**SECTION 3. ABOUT YOUR FINANCES**

This section is about how you expect to pay for the course and your living expenses.

You must **provide proof** (for example a copy of the acknowledgement letter) you have applied to Student Finance England for any loans you are eligible for in order to receive a grant from George Fentham Birmingham Charity.

3.1 Complete details below about the course relevant to the grant you are applying for

|  |  |  |
| --- | --- | --- |
|  | Amount (£) you expect to receive for the year | Please give details  |
| Student loans from Student Finance England |  | If you are not eligible, please say why |
| Tuition fee loans |  | If you are not eligible, please say why |
| Any disability allowances such as DSA |  |  |
| Available extra financial support from your college/university  |  |  |
| Parents, relatives or partners contributions |  |  |
| Other charities |  | Which charities? |
| Paid employment |  |  |
| Other loans such as Career Development Loans |  |  |
| Any other sources of money you have not listed above (please give details) |  |  |
|  | Total amount: |  |

3.2 Do you have any other debts or loans you owe? Yes/No

If yes, how much: £

3.3 How much do you expect your **living expenses** to cost for the year of the course?

Please use the space below to **explain how you calculated this amount**:

(Include amounts you estimate for accommodation costs/rent, travel, special equipment, bills and other general living costs. Most colleges and universities provide a guide to living costs and expenses on their website. Other websites such as National Union of Students, the Money Charity also give advice.)

**SECTION 4. ABOUT THE GRANT**

4.1 How much are you asking George Fentham Birmingham Charity for? £....................................

4.2 Have you ever received funding from the Fentham Trust before? Yes/No

If yes, please give dates received and amounts :

|  |  |  |  |
| --- | --- | --- | --- |
| **Date : month/year** | **Amount received** | **Course title** | **What did you spend the grant on?** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

4.3 If you are successful and are awarded a grant, please give specific details of what you would use the grant for.

4.4 How did you find out about the George Fentham Birmingham Charity????

**DECLARATION AND AUTHORITY**: I confirm that the information given in this application is true and complete to the best of my knowledge and belief and I undertake to keep the Charity’s administrator informed of any other grant or change in my financial circumstances before and during the period of any grant or loan the Trustees may make to me. I authorise the Trustees to disclose the information contained in this form to third parties where necessary in order to verify or clarify the information given.

SIGNATURE .......................................................................... DATE..........................................

**THE NEXT STEP**

Please submit your **completed application** on-line or email. to: GeorgeFentham@vwv.co.uk

**YOU MUST INCLUDE:**

1. This completed application form
2. **Offer letter for the course** (if you have not yet started the course)
3. **Proof of student loan application, if eligible** (such as a copy of the Student Finance England acknowledgement letter)
4. **Proof of address** (such as a copy of an official letter/email including your name and address or driving licence)
5. **Proof of age ID** (please bring photographic ID )

**IMPORTANT NOTICE: REFERENCE NEEDED**

**In addition, we need an academic reference from your current university, college or school. Usually the reference would be from your current or most recent tutor but if you are not sure who to ask, contact your department or school office. If you are unable to get this, you can provide a professional reference from a GP, a Social Worker, or from someone who has employed you. Alternatively, you can provide a character reference from someone who knows you well, but is not a family member or partner. They should send or email a report direct to this office (****GeorgeFentham@vwv.co.uk****) confirming:**

* + you are (or were) registered on the course and at the institution listed on your application
	+ you are meeting (or met) all the requirements of your course (academic and attendance)
	+ other information, if any, relevant to your application for a grant

Your application will only be considered if you send all of the above in time for the next trustee meeting.

The trustees meet three times a year to decide who receives a grant. Closing dates for applications are August 15th, November 15th, and February 15thof each year.

If the Trustees consider that you may be eligible for an award, you may be asked to attend an interview. You normally will be informed of the result two to three weeks after the trustee meeting.

Please refer to terms and conditions to ensure you meet the eligibility criteria.

For further copies of this form visit [www.georgefenthamcharity.org.uk](http://www.georgefenthamcharity.org.uk)

**Privacy Notice** The George Fentham Birmingham Charity will use the information provided in this application form (which might include personal data about you or your spouse / partner / parents) to (a) assess the application to determine whether the request for a grant is successful and (b) to communicate with you. Any personal data provided by you about yourself or your spouse / partner / parents on the application form will be used by the Charity and VWV as the Charity's administrator for the purposes identified above. For further information about how the Charity uses personal data, please visit http://www.georgefenthamcharity.org.uk and click on "privacy notice".